

# ENGINEERING AND ELECTRICAL SERVICE CONTRACT

**Show Information**

**Billing Information**

Name of Event: \_\_\_\_\_

Name: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Street Address: \_\_\_\_\_

Exhibit Name: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Booth Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Meeting Room: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Installation-Date & Time: \_\_\_\_\_

Payment Method: Check/Visa/MC/AmEx/  
Room/Master Account

Removal-Date & Time: \_\_\_\_\_

Number: \_\_\_\_\_

Reservation Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

This order and accompanying pre-payment must be received by the GRAND HYATT WASHINGTON, Engineering Department 15 days prior to the show date to guarantee installation of all equipment.

QUANTITY	DESCRIPTION (AVAILABLE POWER)	ADVANCE ORDER	FLOOR ORDER	TOTAL ORDER
	115V, 20A, AC, Single Phase, 2000 Watts	\$100.00	\$125.00	
	208V, 30A, AC, Single Phase, 6000 Watts	\$150.00	\$175.00	
	208V, 100A, AC, Single Phase, 20000 Watts	\$300.00	\$375.00	
	208V, 100A, AC, Three Phase, 35000 Watts	\$450.00	\$525.00	
	208V, 200A, AC, Three Phase, 70000 Watts	\$700.00	\$800.00	
	208V, 400A, AC, Three Phase, 140,000 Watts	\$1000.00	\$1200.00	

NOTE: The hotel can not furnish lighting displays of any kind. Wall and column outlets are not part of the rental space and are not for exhibitor use.

QUANTITY	DESCRIPTION (Multiple Outlets And Extension Cords Do Not Include Power)	RATE	TOTAL ORDER
	Multi Outlet Power Strip (5 plugs)	\$25	
	Multi Outlet Power Strip w/Surge Protection (4 plugs)	\$50	
	Extension Cord	\$15	
	Ladder (waiver must be signed)	\$75	
	Roof Usage for Satellite Links	\$500	
	Video Channel for in house use (1 available)	\$1500	
	Banners (per occurrence)	\$75	
	Video Cassette Player (in Guest room only)	\$25/day-75/wk	

\*\*\*Special Materials or Hookup:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SUMMARY OF CHARGES**

Equipment	
Power	
Labor	
<b>TOTAL</b>	

All prices are subject to change without notice. See important conditions and regulations below or on the reverse side.

Return via E-Mail, Mail, or Fax to:

**GRAND HYATT WASHINGTON**

**1000 H Street, N.W.**

**Washington, DC 20001**

**ATTN.: ENGINEERING**

Phone:(202)624-8092 FAX: (202)637-4959

**LABOR**

8 AM – 4 PM MON. - FRI. \$75.00

4 PM – 8 AM MON. - FRI. \$100.00

Weekends and Holidays \$150.00

Labor rates are billed on a per man/per hour basis. One hour minimum and quarter hour increments there after.

Print Name: \_\_\_\_\_ Hotel Contact: \_\_\_\_\_

Signature of card holder \_\_\_\_\_ Extension: \_\_\_\_\_